

**BYLAWS OF
General John Stark Scenic Byway Council**

ARTICLE I – NAME AND PURPOSE

Section 1 – Name: The name of the organization is the General John Stark Scenic Byway Council

Section 2 – Purpose: The General John Stark Scenic Byway Council, herein referred to as “the Council”, is organized exclusively for charitable, scientific, community development, and educational purposes.

The purpose of this organization is:

- o To protect the historical and cultural features of the General John Stark Scenic Byway.
- o To encourage the public to investigate the historical and resources of the byway.
- o To encourage that the byway is clearly marked, safe and attractive for both visitors and residents.
- o To encourage appreciation and protection of the area’s natural resources.
- o To promote existing local businesses, including local artists, agriculture, and tourist-related businesses.
- o To encourage recreational opportunities including sport fishing, hiking, walking, non-motorized boating and cross country skiing along the route.

ARTICLE II –MEMBERSHIP

Section 1 – Eligibility, Rights and Obligations of Membership: Membership will be open to any individual or organization interested in furthering the purposes of the organization without prejudice of age, gender, race, color, religion, disability, financial status, sexual orientation, national origin, or political affiliation. Members are expected to cooperate in projects, committee work and activities of the organization.

Section 2 – Voting Members: Voting Members are appointed by each town and may include the following representatives for up to five members per community:

1. One Selectman from the Board of Selectman of each municipality;
2. One Town Official (the town official could be the town planner, planning coordinator, town administrator, town manager, public works director, town engineer or road agent) of each municipality;
3. One representative from either the Local Chamber of Commerce; local Economic Development Committee or Main Street Program, as applicable of each municipality;
4. One representative from either the Historic Society, Heritage Commission or Historic District Commission, as applicable of each municipality; and,
5. One representative from either the Planning Board or Conservation Commission of each municipality.

In addition to the above municipal appointments, the Executive Director and/or his/her designee from the two Regional Planning Commissions (Southern New Hampshire Planning Commission and Central New Hampshire Regional Planning Commission) and the New Hampshire Scenic Byways Coordinator shall serve as voting members on the Council. This will result in a total of 23 voting members.

Section 4 – Resignation and Termination: Any member of the Organization may resign or terminate their membership by submitting a written resignation.

ARTICLE III – OFFICERS

Section 1– Officers of the Council: The voting members of the Council shall nominate and elect the officers of the organization. The Officers shall be a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer.

A. The Chairperson shall call and preside at all meetings, shall act for and in behalf of the membership of the organization, shall appoint any special committees necessary for the operation of the organization business, and shall act as official spokesperson for the organization.

B. The Vice Chairperson shall, in the absence of the Chairperson, assume all of the duties of that office and shall be responsible for publicity and notifications of meetings of the association.

C. The Secretary shall keep a permanent record of all formal meetings and all legal documents and legal transactions of the Council. The secretary shall transcribe the minutes of each meeting and shall maintain a file copy of same and submit a copy of these minutes to the Southern New Hampshire Planning Commission and the NH DOT Scenic Byways Coordinator.

D. The Treasurer shall cause regular books of account to be kept, and shall render to the Council , from time to time as may be required, an account of the financial condition of the Council, shall deliver an annual report at the annual meeting, and shall perform all other duties properly required of the Treasurer by the Council.

ARTICLE IV – MEETINGS

Section 1 – Regular Meetings: Meetings for the Council shall be held every quarter. The meetings shall be located on a rotating basis within one of the four communities of the General John Stark Scenic Byway.

Section 2 – Notice of Regular: Written, printed, or electronic notice stating the place, day and hour of a regular meeting, the agenda for the meeting, shall be delivered not less than

7 days nor more than 30 days before the date of the meeting, by the person calling the meeting. All meeting notices shall be posted at each of the four towns.

Section 3 – Annual Meeting: The annual meeting shall be the first meeting of the Organization in each calendar year for the purpose of electing officers and for the transaction of such other business as may come before the meeting. The meetings shall be located within one of the four communities of the General John Stark Scenic Byway.

Section 4 – Notice of Annual Meeting: Written, electronic, or printed notice stating the place, day and hour, and purpose of the meeting. Notice shall be delivered not less than 30 nor more than 60 days before the date of meeting to each member entitled to vote at such meeting.

Section 5 – Special Meeting: Special meetings of the members for any purpose unless otherwise prescribed by statute, may be called by the Chair or Vice Chair or by a majority vote of the voting members. The Chair or Vice Chair may designate any place as the place of meeting for any special membership meeting.

Section 6 – Notice of Special Meeting: Written, printed, or electronic notice stating the place, day and hour of a special meeting, the purpose for which the meeting is called, shall be delivered not less than 7 nor more than 30 days before the date of the meeting, by the person calling the meeting.

Section 7 – Voting: Any voting member shall be entitled to vote at the annual and any special meetings of the membership.

Section 8 – Quorum: At least one voting member from each of the four communities shall be present to transact the necessary business of the meetings. Any proposition passed by a majority vote at the annual or special meetings shall be deemed to be valid if said representation is present.

ARTICLE VI – NOMINATION, ELECTIONS, AND INSTALLATION OF OFFICERS

Section 1 – Nominations: Nominations of officers shall be made from the floor at the annual meeting or a slate presented from a nominating committee would also be acceptable

Section 2 – Election: Election of officers shall be held on the same day as the nominations.

Section 3 – Installation: Upon installation of the officers whose terms begin at the close of the Annual Meeting, all documents, records, and any materials pertaining to the duties of the office as designated in the bylaws which are in the possession of the outgoing officers shall be submitted to the newly elected counterpart within 30 days of the installation.

Section 4 – Vacancies: Any vacancies occurring during the year of any Officer by appointment by the voting members.

Section 5 – Removal from Office: Any officer may be removed from office for cause by a majority vote of the voting members.

ARTICLE V – COMMITTEES

Section 1 – Committee Formation: The Chair or Vice Chair may create committees as needed.

ARTICLE VII. AMENDMENT OF BYLAWS

Section 1 – These bylaws may be amended by a majority vote.

Section 2 – Proposed amendments shall be sent to all members at least 30 calendar days in advance of the meeting where action is to be taken; or shall be read at the presiding meeting.

CERTIFICATION

These Bylaws were approved at a meeting of the General John Stark Scenic Byway Council by at least a two-thirds majority vote on _____.

Chair _____ Date _____

Vice Chair _____ Date _____

Secretary _____ Date _____